HARLAN AIRPORT COMMISSION – September 30, 2026

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.
The Harlan Airport Commission met on Wednesday, **September 30, 2026, at 7:04 AM** at Harlan Airport.

Voting Members Present:	*Scott McLaughlin, Rick Dotzler, Larry Chapman
Member Absent:	None
Also Present:	Scott Pigsley, Gervas Mgonja, Cory Gaston, Sharon Kroger (* indicates participating remotely)

The Commission meeting was called to order by **McLaughlin** at **7:04 AM**. It was moved by **Chapman** and seconded by **McLaughlin** to approve the agenda. Motion carried unanimously.

Any conflicts of interest are to be stated when applicable. None.

It was moved by **McLaughlin** and seconded by **Chapman** to approve **August 19th, 2026,** meeting minutes. Motion carried unanimously.

The financial reports for the month of **August 2026** were reviewed. It was moved by **Dotzler** and seconded by **Chapman** to approve the reports. Motion carried unanimously.

Airport Manager's September report on **August** activities was presented and filed. It was moved by **Chapman** and seconded by **McLaughlin** to approve the report. Motion carried unanimously.

Business Items:

- **Airport Layout Plan (ALP) Project: No Update:** Cory Gaston of Kirkham Michael advised the Commission that the Airport Layout Plan (ALP) project remains under review by the Federal Aviation Administration (FAA) as part of the approval process. Currently, there are no additional updates. The Airport Commission/City are awaiting further communication from Junior with the FAA regarding the status of the review and whether any additional information or revisions will be required.

  Apron Expansion Project: Cory Gaston of Kirkham Michael updated the Airport Commission on the Harlan Municipal Airport Expansion GA Apron Project and reported that the project has been completed. A Resolution accepting completion of the project will be presented to the City Council for final approval.

It was moved by **Dotzler** and seconded by **Chapman** to recommend the Engineer's Statement of Project Completion to the City Council for final approval. Motion carried unanimously.

(i) The Final Pay Application # 3 - Precision Concrete Services: The Commission reviewed Final Pay Application # 3 submitted by Precision Concrete Services in the amount of $18,929.09. It moved by **Dotzler** and seconded by **Chapman** to recommend Final Pay Application # 3 to the City Council for final approval. Motion carried unanimously.

- **Review Fuel Tank Project Grant**

  It was moved by **Dotzler** and seconded by **Chapman** to approve the Fuel System Data Sheet. Recommended to the City Council for Final Approval. Motion carried unanimously.

- **Airport Runway – Pavement Rehabilitation/Crack Sealing:** Airport Manager Scott Pigsley reported that he is currently waiting for the contractor to begin the project. The anticipated start date is October 5, 2026, weather permitting. The start date may be adjusted depending on weather conditions.

- **Review of Fuel Sales and Pricing**: Airport Manager Scott Pigsley updated the Airport Commission on current fuel inventory levels for 100LL and Jet A and noted that fuel prices continue to fluctuate. The Commission discussed the need to increase the fuel budget by at least 20% for the next budget cycle to account for anticipated price fluctuations and help reduce the risk of exceeding the approved budget.

  The Commission also discussed Arrow Energy, a fuel supplier. Commission Members requested that Airport Manager Scott Pigsley conduct additional research regarding the company's pricing structure and determine whether the company can guarantee its fuel pricing. The Commission also requested that the advantages and disadvantages of utilizing Arrow Energy be evaluated and presented for further discussion.

Review Hangar Summary, Seniority & Compliance: City Administrator Gervas Mgonja advised the Commission that updated hangar rental letters were sent to aircraft owners notifying them of the recent changes. The Commission discussed the importance of ensuring that airport hangars are being used appropriately for their intended purpose and not primarily for general storage. The Commission will continue to monitor hangar usage for compliance with airport policies and rental requirements.

Other Business: Larry Chipman shared some general observations regarding the condition of the Harlan Municipal Airport driveway and parking area. There are some areas that may need attention, including potholes and general surface repairs. The information will be shared with the Street Superintendent to determine whether the city may be able to accommodate the necessary maintenance work with available resources.

The next regular meeting is scheduled for Wednesday, **October 21st, 2026**, at 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business, the meeting was adjourned at **7:58 AM**.

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Gervas Mgonja, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.